

Licensee Q&A

Venue:

Licence no:

Date :

Contact person:

Email address:

	Yes	No	Maybe
Is your liquor licence located in a place where customers and staff can read it?			
Do you and your staff understand the conditions listed on your licence?			
Do you have the right signage displayed where customers and staff can read it?			
Do you have a folder for all your important documents ready for an inspection?			
Is a copy of your liquor licence included in this folder?			
Is there an up to date RSA register readily available in the folder or online?			
Do you have a copy of everyone's RSA certificates in your folder?			
Is their training up to date?			
Do your staff know where this folder is and why you need to have it?			
Is there a copy of your Red line plan in your folder?			
Do your staff know about your red line plan and what it means?			
Are you aware of the 30 minute grace period allowed after trading hours have finished?			
Is an intoxicated person allowed in or on your premises?			
Is a drunk allowed in or on your premises?			
You have the power to request a troublesome patron to leave your venue. Can you call the police if they refuse to leave?			
Do you have an incident book to record any incidents?			
Do you provide free drinking water?			
Do you know about your local liquor forum?			
Do you subscribe to the VCGLR Newsletter?			
Does the VCGLR have your current address and email details?			
Are minors allowed in or on your premises?			
Does your advertising encourage rapid consumption of alcohol?			